

**Melksham Shadow Community Operations Board**  
**Melksham Oak School**  
**18.00 Monday 12<sup>th</sup> October 2011**

**Meeting notes and actions**

**Present:** Cllr Roy While, Sarah Todhunter, Stephen Clark, Colin Goodhind, Brian Warwick, Ros Griffiths (Wiltshire Council), Graham Ellis (late with previously given apologies) and George Roberts.

**Apologies:** Cllr Pam Wiltshire and Cllr Mike Sankey.

Agenda Item	Notes	Actions
Welcome and apologies	RW said he had spoken to Stuart Wheeler and the feeling had been that SC had been asked to join the Board in view of his experience with building Melksham Oak and his links with youth. Stephen has agreed to continue through the design period.	
Notes of previous meeting	The notes of the previous meeting were agreed without demur. The purchase of Melksham House has been completed and the price of £250k is in the public domain. The architect will be coming to discuss the design of the Campus with the Board in due course at a date to be determined.	
Design Principles	A lengthy and detailed discussion took place on the design principles we should follow after seeing those for Corsham presented at the last meeting.	RG took note of all that was said and will compose a formal bullet list covering our discussions for review at our next meeting.
Equalities Principles and Future Workshop	A brief discussion took place on a future workshop and equalities group	It was decided to leave this for another meeting in order to give the subject proper consideration. BW and RG were asked to organise this.
Arrangements for meeting with existing Melksham House users	Robin Townsend is to come to our next meeting with Eddie Schofield of Melksham House for discussion purposes. RW and CG will meet with each external user at venues to be established.	RW and CG to arrange meetings. CG to contact Russ Hiller to see what can be resurrected from the old Melksham First records to help our present work. and arrange meeting as soon as possible..
Communications -Blog	The Community Area Partnership is prepared to develop a website and blog on behalf of SCOB but the control will in the hands of the	CG to advise on progress at the next meeting.

	<p>Board via CG  After each meeting a communications draft will be available and after approval can be translated to the website and blog via Ros.</p>	
Any Other Business	<p>CG said that an Area Board member was concerned at the lack of youth involvement on SCOB. It was agreed that SC would organise a survey of young opinions and priorities through his own school and his contacts with other local schools which could cover some 1500 views. This was strongly supported and representatives of local school councils could be invited to a future SCOB meeting. .</p>	<p>A meeting will be devoted to youth through the Wiltshire Council Youth Service. RW will speak to the Area Board member.. We should also try to arrange contacts with other youth groups e.g. ATC, Scouts and Guides etc.</p>
Next Meeting	<p>Monday 31/10/2011 at Melksham House 6.00pm</p>	<p>RG to confirm venue</p>